UNIT NAME HERE

Unit Logo (optional)

Commanding General's brief
in the death of:

Rank, LName, FName, MI, USMC/USN

DOB: dd mmm yy
DOD: dd mmm yy

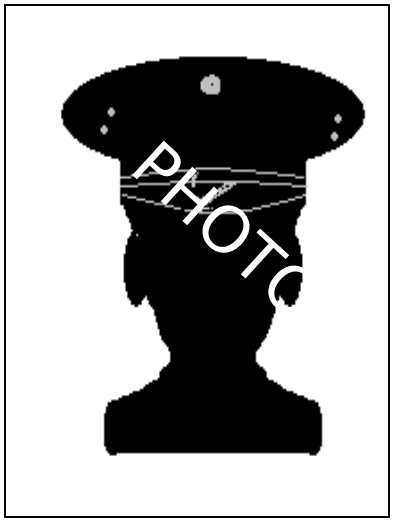
Incident Type: xxxxxxxxx
Cause of Death: xxxxxxxx

AGENDA

- BIOGRAPHY OF MARINE/SAILOR
- INCIDENT SUMMARY
- EVENTS PRIOR TO DEATH
- CONTRIBUTING FACTORS
- UNIT ACTIONS PRIOR & POST INCIDENT
- OTHER SIGNIFICANT INFORMATION
- COMMANDER’S ACTIONS

BIOGRAPHY OF
RANK HARDCHARGER, IM, A.

- Age:
- Hometown:
- Marital Status:
- NOK and/or Dependents:
- PEBD:
- Date joined Command:
- MOS:
- Primary Duties:



RANK HARDCHARGER, IM, A.

PERFORMANCE HISTORY

- Deployments:
- NJP:
- Average PROs/CONs:
- Force Preservation Risk Category: (If Applicable)
- Mentorship Program:
- Personal Awards:
- Other items of interest:

RANK LEATHERNECK, HARDCHARGER

KEY PERSONNEL

- Service Chain of Command:
  - List all applicable
- Deployed Chain of Command:
  - List all applicable

SUMMARY of MISHAP / INCIDENT

- DATE:
  Give a brief description of mishap / incident.

SIGNIFICANT EVENTS PRIOR TO DEATH

- Date: (This section typically provides a time line of significant events leading up to last 24 hours prior to death.)
- Date: brief description
- Date: brief description

24 HOUR EVENTS PRIOR TO DEATH

- Date: (This section typically provides a 24 hour time line of events leading up to moment of death.)
  - Time: brief description
  - Time: brief description

(May include applicable pictures of mishap site)

CONTRIBUTING FACTORS

- This section typically provides known and possible causal factors leading to death. Examples include;
  - Medical and/or Autopsy findings
  - Medical conditions and/or Mental Health status
  - Personal behaviors
  - Activities of risk
  - Personal relationship factors
  - Environmental and/or occupational risks
  - Etc…..

(May include applicable pictures of mishap site)

UNIT/COMMAND ACTIONS
PRIOR TO INCIDENT

- DATE: This section typically provides an overview of unit's/command's actions prior to death. Examples include;
  - Safety classes,
  - Drive Safe interventions,
  - Pre/Post Deployment Assessments,
  - Medical interventions,
  - Mentorship program,
  - Personal and/or family assistance referrals, etc.
  - Leave/Liberty POV inspections,
  - Etc…..

UNIT/COMMAND ACTIONS
POST INCIDENT

- This section typically provides an overview of the unit's ***lessons learned*** and post incident/mishap actions taken to reduce risk and/or prevent further injury or loss of life. Include the following;
  - Initial Investigation findings,
  - Recommendations and/or countermeasures implemented. *Examples include:*
    - *Re-enforcement of policy and/or procedures.*
    - *Changes to unit level policy, procedures or business practices.*

OTHER SIGNIFICANT INFORMATION

- List other information significant to the incident. Examples include;
  - Pending/unresolved actions (investigations, autopsy information, administrative procedures, etc.)
  - Unforeseen events or identified issues during CACO operations that may benefit other units as “Lessons Learned”.

COMMANDER'S ACTIONS

- List all actions taken by unit commander. Examples include;
  - administrative reviews,
  - plans for implementation of countermeasures,
  - support to family members,
  - Safety stand-downs, briefings, etc.